

Rules & Regulations governing the Institute :

1. All students admitted to the college and hostel are subject to the discipline and control of the college authorities. The students are required to adhere strictly to the rules and regulations that may be framed from time to time by the college authorities. Proper observance of college discipline ,good conduct and participation in games and other events will play an important role in recommending for final University Examination or any special scholarships or for a job at the end of the course or for award of certificate when leaving the college. In case of breach of discipline, the Principal or the constituted authorities of the college are empowered to fine, or suspend or rusticate or even expel the concerned student from the college.
2. Students are not authorised to organise meetings or join in discussion on public matters, except as those organised in the college, or any other event recognised by the college.
3. Ragging is prohibited vide Maharashtra State “Anti-Ragging Act, 1999”. Any student found indulging in ragging in any form within or outside the college and hostel shall be immediately expelled from the college and necessary disciplinary action will be taken as per provisions of said act.
4. Smoking, drinking alcohol and use of gutka and drugs are strictly prohibited.
5. Students are required to show due diligence to the property of the college. Any student found guilty of defacing or damaging property like furniture, equipment, fixtures, books, building, vehicles, etc. of the college or hostel shall be punishable with penal deduction and might be liable for expulsion from the college.
6. Students shall behave in a disciplined manner and follow all the instructions issued by the Principal, from time to time, and not indulge in any kind of indiscipline within or outside the premises of the college or hostel, that shall be unbecoming of a good student.
7. Every student should endeavor to uphold the high ideals, the good name and the prestige of the institute.
8. No student should take the law into his/her hands, whatever the circumstances may be. Any case of personal violence by the student on any other persons will be viewed seriously and dealt with severely.
9. Students should present their difficulty or grievances directly to the student welfare office or Principal. The decision of the Principal in these matters shall be final.
10. Accessing, storing, viewing, transmitting, and/or circulating any pornographic and/or obscene material is strictly forbidden. The stern action will be taken against those students indulging in such activities.
11. Students are expected to co-operate in ensuring a virus free environment in the computer system.
12. Every student shall be regular and punctual in attending theory & practical classes, tutorials and submission of assignments.
13. Students are required to appear for all the tests/periodicals conducted by the college authorities and submit term work, otherwise they are liable for losing the marks proportionately.
14. Students are required to keep up attendance not less than 75% in both theory & practical. Condonation of shortage of attendance will be granted only once during the course of 4 years, only under genuine circumstances as assessed by concerned authorities.

15. The student shall handle the equipment issued to him with utmost care, and he/she will be held responsible for any loss or damage caused to the equipment.
16. Students should adhere to the dress code as prescribed by the college. No student shall be permitted to take the University Examination unless he /she has paid all his / her fee dues to the college / hostel and his / her progress and attendance are found satisfactory.
17. Every student shall carry his / her identity card and shall produce it whenever called for.
18. Industrial visits and educational tours, as and when arranged by the college, are compulsory for every student.
19. The student shall have to bear the full cost of such visit /tours. College authorities, under no circumstances shall accept any liability in respect of an accident, which a student may meet with during his stay in the college or on an educational visit.
20. The students are therefore, cautioned to conduct themselves in a reasonably careful way wherever they are.
21. If the progress of a student is consistently poor he/she may be advised to leave the course with due intimation to the parent / guardian.
22. The principal reserves the right to remove, from the rolls the name of the students for failure to pay the college / hostel fee dues in time/ shortage of attendance as per university norms.
23. The Principal reserves the right to delete, add or amend the rules and regulations given above as and when felt necessary.
24. Possession of Mobile Phones in the college building during the working hours (i. e. 9:00 a. M. to 6:00 p. m.) is strictly prohibited & will be seized permanently

POLICIES FOR EXTRACURRICULAR ACTIVITY

The institute has a very active and enthusiastic student council managed by students themselves under the guidance of faculty members. It serves as a platform for enhancing and exposing the hidden talents and skills of the students in various fields. The students actively participate in various extracurricular activities, including Dance, Fine Arts, Drama, etc. along with various sports activities and competitions held by other institutions.

GUIDELINES FOR EXTRACURRICULAR ACTIVITY:

1. Financial support in the form of TA/ DA and registration will be provided for participation at district, state and University level competitions to the participating students and accompanying staff.
2. Relaxation in the attendance will be given to the participating students upon submission of the required documents.
3. The students will have to obtain prior permission for participation from the concerned authority.
4. The miscellaneous expenses for participation at district, state and University level competitions will be provided as per the need.
5. The institute has budgetary provision for sports and cultural activities.
6. It is mandatory to submit photocopy of participation certificates to the concerned authority.
7. The institutes Cultural and Sports committees reserves all the rights and their decision is final.

LIBRARY POLICY

ADMINISTRATIVE RULES

1. Only library members can avail of the library facility.
2. Use of mobile phone is strictly prohibited inside the library and library premises
3. Writing or scribbling on or tearing of pages of library books, newspapers, periodicals etc. is prohibited and will be liable for strict action.
4. On the loss of library book(s) user shall replace the same with a brand new copy with the purchase receipt or shall have to pay three times the cost of the book.
5. However, in the case of internal/external members, if they are not able to replace the book they are required to pay three times the latest price of the book and with processing charges of Rs/-200.00.
6. Staff, student and other stake holders of "P.S.P.S." are eligible for library membership.
7. Books/Journal/serial publications are not issued on the institute identity card.
8. Recommendation/reuirement for the procurement of books are received from the faculty and students.