



## YEARLY STATUS REPORT - 2020-2021

Part A					
Data of the Institution					
<b>1.Name of the Institution</b>			INDIRA INSTITUTE OF PHARMACY		
• Name of the Head of the institution			Dr B C Hatapakki		
• Designation			Principal		
• Does the institution function from its own campus?			Yes		
• Phone no./Alternate phone no.			9423879885		
• Mobile No:			9482073920		
• State/UT			Ratnagiri		
• Pin Code			415804		
<b>2.Institutional status</b>					
• Type of Institution			Co-education		
• Location			Rural		
• Financial Status			Self-financing		
• Name of the Affiliating University			University of Mumbai		
• Name of the IQAC Coordinator			Dr A B Khade		
• Phone No.			9423879885		
• Alternate phone No.			9482073920		
• IQAC e-mail address			iqac@iip.ind.in		
• Alternate e-mail address			iqac.iip@gmail.com		
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>			<a href="http://www.iip.ind.in/iip/assets/data/iqac/AQAR_2019_20.pdf">http://www.iip.ind.in/iip/assets/data/iqac/AQAR_2019_20.pdf</a>		
<b>4.Whether Academic Calendar prepared during the year?</b>			Yes		
• if yes, whether it is uploaded in the Institutional website Web link:			<a href="http://www.iip.ind.in/iip/index/academic_calendar">http://www.iip.ind.in/iip/index/academic_calendar</a>		
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.09	2017	30/10/2017	29/10/2022
<b>6.Date of Establishment of IQAC</b>			17/09/2016		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with duration	Amount
0		0	0	0	0
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		
• If No, please upload the minutes of the meeting(s) and Action			No File Uploaded		

Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
The highest contribution to E-Repository containing recorded video lectures and practicals in Dnyanganga an E-repository of APTI Mumbai.	
Motivated and encouraged faculty to attend workshops/ seminars/webinars/FDPs	
AICTE CII survey Gold Ranking for consecutive 3 years	
Recognition of College under Section 2(f) of the UGC Act, 1956	
Provided online LMS platform Cleverground for effective teaching-learning.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To apply for Green audit, Energy audit and Environment audit	Green audit, Energy audit and Environment audit were successfully conducted and certificate is issued on 30th March, 2022 which is valid till March 2023
To strengthen extension activities of the Institute	Created health & hygiene awareness among the villagers during the pandemic. Successfully organized blood donation camp.
To participate in NIRF & AICTE CII survey ranking	The institute received Gold ranking in AICTE CII survey
To strengthen the consultancy services	Generated sum of rupees 4,42,440 through consultancy in FY 2020-21
13. Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
Governing Body	15/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	24/12/2021
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

### Extended Profile

1. Programme	
1.1	74
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2. Student	
2.1	268
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	14
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	74
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	17
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	5
4.2 Total expenditure excluding salary during the year (INR in lakhs)	57.58
4.3 Total number of computers on campus for academic purposes	47

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

###### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is affiliated with the University of Mumbai, Mumbai and follows a curriculum framed by the University. The institution ensures effective implementation of curriculum and process is documented through the following methods:

- The academic calendar is prepared in consultation with the Principal, HOD's and IQAC.
- The institute adheres to the academic calendar.
- At the beginning of every semester, courses are allotted to faculty according to their core competencies.
- The timetable for the entire semester is prepared to indicate class and laboratory hours.
- It is mandatory for every faculty to prepare course lesson plans as per the curriculum and record actual coverage of their respective courses.
- Course lesson plans are notified to the students before the commencement of the semester by displaying them on the notice board.
- Monthly review meetings are conducted by the Academic Monitoring Committee which includes all the H.O.D.'s for monitor the actual coverage of the curriculum as per the given course lesson plan.
- Student attendance and curriculum progress for the individual course is monitored through the course file maintained by the faculty.
- Whenever a faculty is on leave, alternative arrangements are made to conduct their respective class.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

###### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of the academic year, the institution prepares and publishes an 'Academic calendar' containing relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of sessional examinations, tentative commencement dates of semester examination, etc. The academic calendar is prepared so that faculty and students should know all the activities regarding the continuous internal evaluation process. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, internal examination, and semester examinations. After receiving the enrolled list of the students from the University, the college prepares a seating arrangement chart, list of invigilators etc. The concerned HoD and faculty coordinators have to submit the compliance of the academic calendar as part of their annual submissions. In addition, an internal academic audit is conducted that ensures adherence to the academic calendar. Timely completion of syllabus, revision and internal evaluation is carried out in compliance with the schedule listed in the academic calendar. The performance of students is assessed continuously. The Internal assessment includes quizzes, assignments and Viva Voce etc. are held in time bound manner and as per the guidelines provided by the University. All possible efforts are made by the Institute to adhere to the academic calendar for CIE.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

C. Any 2 of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
01	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
26	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
26	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>In the curriculum, courses like Pharmaceutical Jurisprudence, and Intellectual Property Rights deals with regulatory requirement and ensure the pharmacist follows the ethics of pharmacy.</p> <p>A course such as Human Anatomy &amp; Physiology explains the Anatomy, physiology and function of various body systems of males and female, and explains how they differ from each other. During the routine, Learners perform the practical in groups of girls and boys. To participate in various seminars, conferences, tech fests, poster presentations and research activities equal opportunities are given to girls and boys. Institute provides a separate common room arrangement for girls and boys for healthy recreation. Institute has an active College Women Development Cell (CWDC) which organizes lectures, and self-defense training for girls.</p> <p>Dispensing &amp; Community pharmacy, Hospital pharmacy &amp; drug store management, Communication Skills and Ethics guide pharmacists in relationships with patients, health professionals, and society i.e. human values.</p> <p>The cross-cutting issues related to the environment and sustainability are addressed into the curriculum through the environmental science course. Faculty mentors the students to undertake various activities related to environmental issues.</p> <p>The faculty of the institute plan and execute the experiments at the microscale level wherever possible and instruct the students to minimize the wastage of chemicals.</p>	
File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>
<b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>	
01	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>
<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
74	

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
60	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
09	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
<p>There is an effective system to identify the learning levels of the students. The students are categorized as advanced and slow learners based on their performance of the students in academics. The respective course teacher arranged live interactions with the slow learners to understand the difficulties and plan for the activities accordingly. The students were asked to revise the syllabus, have group discussions, refer to model answers, and solve previous year's question papers. The important concepts were revised and discussed. The students were also provided with the MCQ &amp; descriptive question banks. The advanced learners were allotted seminars and discussions in the live class. They were also encouraged to participate in various competitions and webinars related to the profession.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>	
Number of Students	Number of Teachers
268	14
File Description	Documents
Any additional information	<a href="#">View File</a>
<b>2.3 - Teaching- Learning Process</b>	
<b>2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b>	
<p>The students were encouraged for experiential learning through various activities pertaining to the understanding of concepts. Various activities have been initiated for enhancing learning experiences of the students via virtual mode due to pandemic situation. Following activities were conducted:</p> <ul style="list-style-type: none"> <li>· Online assignments</li> <li>· Their participation in class discussions through live lectures was conducted.</li> </ul>	

- E-Poster competition on Pharmacist as a Covid warrior held on world pharmacist day
- Poster and video making competition on Covid 19 awareness under UBA
- Video making: Life of a pharmacist
- Slogan writing: Pharmacist
- Essay writing, quiz competition on HIV/TB/STDs awareness
- Quiz competition: Pharmacist day
- Students were allocated research projects
- Offline practicals were conducted adopting the Covid-19 guidelines
- Rangoli competition in Navratri with the theme Covid yoddha
- Webinars/Guest lectures
- Teacher's day

One or more of the above mentioned activity fulfills experiential learning, participative learning and problem solving methodologies which are enhancers of the learning experiences of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://www.iip.ind.in/iip/index/past_events/">http://www.iip.ind.in/iip/index/past_events/</a>

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers used various ICT-enabled tools for the teaching-learning process to be more effective during the pandemic too. The use of PowerPoint presentations delivered through online Google Meet and Zoom meetings was adopted by the faculty. Several course teachers have utilized the YouTube platform to deliver live and recorded lectures and practicals, which are available to the students for repeated reference. In connection to recorded video, preparations were made by utilizing the tools such as laptops, mic, pen tab, software, cameras and chroma curtain. The institute has also procured the LMS Cleverground for delivering live as well as recorded lectures. The notes and presentations were shared through Google Drive, Cleverground and WhatsApp groups. Recorded video lectures were also contributed to the APTI Mumbai e-repository forum, which benefited students of not only our institute but also other institutes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.iip.ind.in/iip/assets/data/IT%202020-21%20&amp;%202021-22.pdf">http://www.iip.ind.in/iip/assets/data/IT%202020-21%20&amp;%202021-22.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

86

File Description	Documents
Any additional information	No File Uploaded

List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
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## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment of the institute is stringent and policy, rules and regulation pertaining to the examinations and assessment has been made and effectively implemented. Even in the Covid-19 pandemic situation the internal assessments were conducted in transparent manner through online meetings with continuous monitoring by the invigilators. The sessional/periodic examinations were conducted through the autoproctored google forms as per the University norms. Regular live interactive sessions were held for continuous mode of assessments. Viva and Activities/assignments related to the theory and practicals were conducted from time to time and the results of the same were brought to the notice of the students and parents.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As institute adopted stringent, effective and transparent process for the smooth and hassle free conduct of examinations, the institute has a functional system to deal with the grievances related to the internal examinations. An Unfair Means Inquiry Committee has been established by the institute in accordance with the guidelines laid down by the University of Mumbai. The committee is chaired by the experienced faculty with one member secretary followed by three committee members. In case of any unfair means reported to the committee the students are asked to give the explanation in a live interaction with the committee. If the student is found to be guilty, they are counseled and appropriate disciplinary action report(s) are recommended to the Principal. The recommendations of committee are reviewed by the principal and the final decision is forwarded to the deputy chief conductor for the implementation. The actions against such students are initiated within a period of 8 days.

The internal assessment marks are shared with the students for verification. In case of any discrepancies the students are free to contact the course teacher for clarification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://www.iip.ind.in/iip/assets/data/committees/Unfair%20means%20inquiry%20committee_Signed.pdf">http://www.iip.ind.in/iip/assets/data/committees/Unfair%20means%20inquiry%20committee_Signed.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course outcomes (COs) of all courses were defined as per the University curriculum by using appropriate action verbs with reference to cognitive levels of Bloom's taxonomy. The preparation of course outcomes were initiated by respective course teacher and refinement of the COs was made and approved in institutional apex bodies. The approved COs of the respective courses were communicated to the teachers by providing the hard and soft copies.

The dissemination of the approved COs to the students was done by following mechanisms:

- Published on the website
- Dictation of the respective COs in the theory and practical sessions

After completion of each chapter of the course, the course teacher identifies the respective course outcome concerned to the chapter and brought to the notice of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.iip.ind.in/iip/assets/data/naac/COs,%20POs%20and%20PSOs%20for%20AQR%202020-21.pdf">http://www.iip.ind.in/iip/assets/data/naac/COs,%20POs%20and%20PSOs%20for%20AQR%202020-21.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Individual COs attainments were measured by mapping with POs and PSOs by preparing matrix and appropriate measuring tools. In measuring the level of attainment the direct and indirect tools were used, providing 80 % weightage to the direct tools and 20 % weightage to the indirect tools.

Direct tools

1. University examination marks

Indirect tools

1. Sessional/periodic marks

The tools specified as above were used to define the level of attainment to be achieved as high, medium and low. The level of attainment was determined by using institution developed MS excel data templates and records were maintained by the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

70	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="http://www.iip.ind.in/iip/assets/data/iqac/criteria2/ANNUAL%20REPORT%20(2020-21).pdf">http://www.iip.ind.in/iip/assets/data/iqac/criteria2/ANNUAL%20REPORT%20(2020-21).pdf</a>

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)
<a href="http://www.iip.ind.in/iip/assets/data/naac/sss/sss2020-21.pdf">http://www.iip.ind.in/iip/assets/data/naac/sss/sss2020-21.pdf</a>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
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3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year
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3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year
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File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year
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3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year
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11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

#### 3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year
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3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year
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File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year
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3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year
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05

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year
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During the Covid-19 pandemic within restrictions imposed by apex bodies, there were limited possibilities to carry out extension activities even though Institute was actively involved in the extension activities wherever possible. Under the banner of NSS and UBA, the students were involved to address emerging issues related to the



pandemic such as sanitization. In connection with this, awareness programs were arranged for the public to protect themselves from-Covid 19 by displaying the mode of transmission, preventative measures and Covid appropriate behavior as well as the vital role of vaccination through posters and videos in public places and social media platforms (Facebook and Instagram).

The outcome of these activities, the general public and UBA-adopted villagers understood how to follow social distancing, use face masks and hand sanitization procedures as well as actively participated in the vaccination drive. Due to these activities involvement of students leads to holistic development in them and succeeded in contributing to Covid Warrior. Moreover, students also fetched awards at Mumbai regional level.

In addition to this, students are also involved in blood donation as well as health check-up camps as routine activities.

File Description	Documents
Paste link for additional information	<a href="http://www.iip.ind.in/iip/index/nss">http://www.iip.ind.in/iip/index/nss</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institutes ensure adequate & optimal utilization of physical infrastructure. At the beginning of the academic

year need assessment for replacement, addition, up gradation of existing infrastructure is carried out based on the suggestion of HODs, lab technicians & system administrators after reviewing course requirements, working conditions of the existing equipment, budget constraints & students' grievances. The store room requirement committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipment. The classrooms are well equipped with LCD & Wi-Fi connections with the capacity to fulfill intake requirements. Each department has its own well-designed laboratory with specific equipment to full fill departmental needs. College assures to maintain and upgrade all computing equipment facilities which includes Software, X- Cology Simulation CD, BSNL 15mbps, Chemdraw, Maestro Academic Version Software, EasyLib, Chems sketch, XAAMP Student Feedback Software, Language Lab Software, Clevergrond LMS Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://ip.ind.in/iip/assets/data/IT%202020-21%20&amp;%202021-22.pdf">ip.ind.in/iip/assets/data/IT%202020-21%20&amp;%202021-22.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to create a balanced atmosphere of academic, cultural and sports activities. Various sports competition under the sports day's event organized by college provide all necessary sports material are provided to students at the time of sports activities. The department of physical education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. The college has indoor facilities as chess, carom, table tennis and cricket ground, volleyball court, basket ball court as outdoor games. A sophisticated gymnasium is also facilitated by the college for the student to develop their physical strength. Every year annual day celebration is there in which every student participate & shows their skills like singing, dancing, acting etc. The college conducts every year General championship under which various tournaments, competition, games & activities are arranged and the winning class awarded with GC trophy. Apart from this our college students also participated in the competition organized by the other colleges & won many prizes. Yoga activities are also conducted under the CWDC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.iip.ind.in/iip/index/v">http://www.iip.ind.in/iip/index/v</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

57.58

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the institute is automated using a licensed version of the Integrated Library Management System (ILMS) from 2010 and since then our library services are automated. This software aid in the automation of library services such as cataloging and accessing, circulation of books, borrower's details, bar coding, digital library, fine calculation, number of titles and volumes along with overall detailed reports. The library rules and regulations and usage policies are made available on this ILMS platform for borrowers' reference.

Details of the ILMS:

The OPAC link is available at [http://192.168.1.53/Epac/Epac\\_selorg.asp](http://192.168.1.53/Epac/Epac_selorg.asp)

Name of ILMS software: EASYLIB 4.4.2

Nature of automation: (partially)

Version: 4.4.2

Year of Automation: 2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://www.iip.ind.in/iip/index/library">http://www.iip.ind.in/iip/index/library</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded

Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
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#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

38840

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

446

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute regularly updates its IT facilities to meet the demands of academic and administrative needs. Within this requirement, the institute has 64 computer systems connected with LAN/Wi-Fi. The computer systems are installed with Microsoft licensed copies of operating systems that are updated on a regular basis. For the safety and security of data and safe browsing, the systems are installed with the paid version of the anti-virus which is renewed on regular basis. Bandwidth has been upgraded to 15mbps over the earlier 10mbps, so as to benefit online teaching during a pandemic. Institute also has scanners, printers, photocopying facilities, and a landline connection. The institute has desktops configured with Intel i3 core, Intel core 2 dual CPU and Laptops with Intel core 2 duo processor with 160-500GB HDD capacity. The campus institute provides 28 Wi-Fi routers for seamless connectivity. All the classrooms are well equipped with LCD projectors and LAN connectivity including the Seminar hall which also has WiFi and audio systems that are utilized for extracurricular and co-curricular activities. The Institute board room has smart TV & Wi-Fi connection for discussions and meeting purposes. For smooth functioning of institute power backups of 34 KVA generator facility with 20KVA, 10KVA and 3KVA UPS systems are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	<a href="#">View File</a>

##### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.73

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

##### 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has well-defined policies for maintaining and utilizing physical, academic and support facilities.

**Laboratory** -The newly purchased equipment is always installed under the guidance or according to the guidelines provided by the manufacturer of that particular instrument.

For every practical subject, the specific labs are allotted the required materials.

**Library** - The institute library has sufficient books for students and faculty to refer to. A coding system is used to name and number the books. Twice a year survey has been conducted by a librarian to update and maintenance of old defective books. As per demand, new books are purchased. In addition to that journals, articles, papers, and other general books are also been purchased to update the knowledge. Question papers of previous years are preserved.

Sports complex- The campus has good sports complex facilities for outdoor games.

Computers- As per the need of the different departments, the IT department looks after maintenance and the addition of new computers for the smoothly working of the institution.

Classroom- The store room and maintenance department look after maintaining well-equipped classrooms for the smooth running of the teaching-learning process.

All policies are made available on the institute's website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.iip.ind.in/iip/assets/data/IIP_Policies-guidelines.pdf">http://www.iip.ind.in/iip/assets/data/IIP_Policies-guidelines.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

149

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

03

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

47

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

47

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

##### 5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>

Upload any additional information	<a href="#">View File</a>
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## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

06

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

### 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute has formed a Student Council committee. The details of the Student Council are as follow:

Chairperson: Dr. B. C. Hatapakki, Principal

Coordinator: Mr A. M. Kanavaje. (Asst. Professor, Department of pharmaceuticals)

Faculty Members: Mrs. K. S. Dhane (Asst. Professor, Department of pharmaceutical chemistry)

NSS Program Officer: Mr. V. A. Sansare (Asst. Professor, Department of pharmaceuticals)

Student President: Mr. Nainish Surve (T. Y. B. Pharm)

Student Secretary: Mr. Om Salunkhe (T. Y. B. Pharm)

Female Representative: Ms. Aishwarya Jagushte (T. Y. B. Pharm)

Cultural Student Coordinator: Ms Samiksha Ambre, Ashutosh Dhamane (T. Y. B. Pharm)

Sports Student Coordinator: Suraj Chalke and Gauri Kadam ( T.Y. B. Pharm) and student committee members.

Activities of the student council:

The Student Council organizes various events and competitions for the students which help them to show their potential. It includes a teacher's day celebration, organizing live sessions of expertise, and coordinating technical events like webinars and seminars.

Representation of students on academic administrative

Bodies/committees of the institution:

- o Anti-Ragging Committee-6
- o IQAC-2
- o Library Committee-5
- o Hostel Management Committee-13
- o Magazine Committee-25
- o Sports Committee-25
- o Cultural Committee-25
- o Mess Committee-6
- o College Women Development Cell-15
- o Student Welfare Council-25
- o SC/ST & Minority Cell-12
- o Grievance redressal committee-2
- o Maintenance Committee-2
- o Exam Committee-6
- o Student Scientific Club-70

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

269

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

**5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

The institute has a registered Alumni Association which was established in the year 2015. (Registration number: F-5530) Currently, more than 185 alumni have registered with the association. The constitution of the alumni association is as follows:

The alumni association has so far organized 5 alumni meets on 05/04/2015 and 31/03/2021.

Alumni working in different sectors like production, quality assurance, quality control, research, regulatory affairs, community pharmacy, clinical data management, marketing and academics, focus on current corporate demands/opportunities available to the students by sharing their experiences and providing a platform for the placement.

- Alumni do render meaningful feedback for improvement in academic performance.
- GPAT and other competitive examination-qualified alumni share their knowledge for the betterment of the students.
- Prominent Alumni are members of different committees like IQAC, T & PC.
- The alumni association encourages the members to take an active interest in the activities and progress of the Alma Mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

**6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution**

The Governing body, as the highest Executive Body, plays the crucial role of laying down policies, both academic and governance. The Principal as the Head of the Institute under his chairmanship the IQAC committee comprising Heads of various departments and other senior faculty, and other members prepare and execute the master plan to achieve the institute's vision and mission. The institute gives prime importance to the overall development of students by providing well-planned academic and extra and co-curricular activities evenly distributed throughout their semester. The institute has adopted five villages under the Unnat Bharat Abhiyan for the development of these villages. The institute also has a very good tie-up with local administration especially PHCs and Rural Hospital through their collaboration various health checkup and competitions were conducted. The Training and Placement cell of the institute has arranged various training sessions on resume writing, group discussion, interview skills, mock interviews to boost the soft skills and confidence of the students. It also arranges off-campus and on-campus placement drives for the placement of students. The students and faculty are encouraged and financially supported through a well-defined research policy.

File Description	Documents
Paste link for additional information	<a href="http://www.iip.ind.in/iip/index/vision_mission_goal">http://www.iip.ind.in/iip/index/vision_mission_goal</a>
Upload any additional information	No File Uploaded

**6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.**

The institute promotes a culture of participative management at different levels by encouraging the students, faculty, parents and subordinate staff to participate actively by exchanging their suggestions to execute the responsibilities assigned through various institutional and management committees such as GB, CDC, IQAC, CWDC, AMC, Anti-ragging committee, grievance redressal committee, an alumni association, examination committee, mentor-mentee committee, maintenance committee, research committee, SC ST and minority cell and student welfare committee.

The institute has in place a separate policy for research activities and made a provision of Rs 3 Lakhs in the budget to encourage and promote research activities. The research proposals are invited and scrutinized for approval by the institutional research committee. The subject distribution and various departmental activities are

planned and decided by the concerned faculty in consultation with the respective HOD. The academic coordinators look after the smooth running of overall academic schedules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Examination and Evaluation:** The rigorous evaluation process has been adopted to promote the continuous improvement of the students. The achievement of learning outcomes in terms of academic performance was carried out as per the norms laid down by the university. As per the university norms, the institute conducts periodic tests and semester examinations. Apart from this, other assessment tools like quizzes, viva-voce, learner-teacher interaction, tests, GLP and attendance are utilized for the assessment of the student's overall performance. The institute also has an examination committee in place which has student representatives to address any grievances and maintains transparency in its process of conducting examination and evaluation. The examination committee of the institute rigorously prepares the plan for the execution of various internal and end-semester examinations as per the guidelines of the University and strictly adheres to the same.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body is the highest Executive Body which directs and guides for laying down policies, both academic and governance to achieve the vision and mission of the institute. The second topmost body is the CDC which prepares an overall comprehensive development plan for the college regarding academic, administrative and infrastructural growth and enables the college to foster excellence in curricular, co-curricular and extra-curricular activities. The Principal is the Head of the Institute under his chairmanship the IQAC committee comprising various members plans quality initiatives and makes sure they have been followed by all. Under the mentorship of the Principal, Various units like Administrative staff, Teaching staff and all other supporting staff work together to execute the master plan / academic calendar activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.iip.ind.in/iip/assets/data/committees/IIP_Organogram_Signed.pdf">http://www.iip.ind.in/iip/assets/data/committees/IIP_Organogram_Signed.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following measures are taken to ensure the welfare of both teaching and non-teaching staff:

- Provident fund & gratuity for eligible teaching and non-teaching staff.
- Faculties are deputed for higher studies with pay.
- Financial assistance by sanctioning interest-free loans against salary.
- Maternity leave.
- Marriage leave.
- Guarantor against Loan liability.
- Residential Staff quarter on nominal rent.
- Free of cost Primary Medical facility on the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff

during the year

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Institute has a performance appraisal system for teaching and non-teaching staff. The performance of teaching and non-teaching staff is assessed on yearly basis.

The institution has a well-established method of appraisal as under:

**Self-appraisal:** The faculty expresses his/her own performance through a well-defined API CAS process. The institute invites the external expert for the same and through the committee, the recommendations are forwarded to the management for approval.

**For Non-Teaching staff** the institute has started a performance-based appraisal system for non-teaching staff. Non-Teaching staff performance appraisal is based on the determination of the performance index of every non-teaching employee. The assessment of the Performance index involves various parameters like attitude towards job profile, attendance, and punctuality, Job knowledge, and performance, Dependability, contribution to institutional responsibilities other than job profile, communication, and work equation with colleagues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

**6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words**

The Institute conducts both Internal Audit and Statutory Audit. The Statutory audit is conducted by M/s.S R Pandit & Co., Chartered Accountants, Pune, which has professional standing of 40 years and good exposure to audit of educational institutes. During the Covid 19 affected periods of two years, the scale of educational activities were substantially reduced therefore scope and coverage of internal audit was comparatively less. The purpose of internal audit is to early detection of mistakes and timely taking corrective action. The scope of statutory audit is to ensure financial state of affairs of the Institute as on date of balance sheet and operating results during the year under consideration. The statutory audit also ensures compliance or otherwise with various applicable provisions under The Maharashtra Public Trust Act and Income Tax Act and other applicable Acts. The Statutory audit also reports on whether the Institute complies with applicable accounting standards issued by the Institute of Chartered Accountants of India. The responsibility of compliance with audit objections is entrusted to the respective institutional head and Board of Trustees. The compliance report is also sent to the Statutory Auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Being a self-financed institute, the educational fees collected from the students are the major and approved source of income for the institute. The fees reimbursed in the form of scholarships and freeships by the State Government



in respect of specified categories of students are also one of the important sources of income. Further Institute may generate income from funds raising programs and activities specifically organized with help of students, their parents and well-wishers of the Institute. The institute and its faculty also get funding for carrying out research projects, seminars, and extension activities from government/ private trusts or agencies. Once the funds are deposited to the institute account the concerned faculty are informed for the same and the funds are mobilized and utilized as per the norms given by the funding agency. The faculty and the concerned department of the institute which receives the funding prepare the utilization report for the expenses after the completion of their project. The report is then audited and the audited report will be submitted to the concerned funding agency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institute has initiated two quality initiatives as listed below:

1. Implementation of LMS software for effective teaching-learning.
2. Extension activities through UBA and NSS units.
3. Followup for recognition of institute under Sec 2(f) of UGC act 1956.
4. Participation of faculty in professional activities of APTI, Mumbai.
5. Participation in NIRF and ACITE CII survey ranking.
6. Promoting research culture among faculty by giving research incentives for publication, patents and financial assistance to present research work at professional events.
7. Regular IQAC, GB and CDC meetings.
8. Conducted green, energy and environmental audits and made MoU for e-waste management.
9. Conducts internal academic audit.
10. Collaborative quality initiatives with other institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC and Academic Monitoring Committee of the institute monitor coverage of the syllabus as per the proposed lesson plan. It also encouraged the faculty to use ICT tools to implement modern and innovative teaching pedagogies. IQAC has also encouraged its faculty members during COVID-19 to record their teaching video lectures and it was made available on the public domain like YouTube for students, especially in remote areas for easy access and repetitive learning. The IQAC also suggested its faculty contribute their teaching videos to the APTI Mumbai e-repository for wide publicity. All the theory and practical classes were conducted online mode through LMS to benefit the students during the pandemic situation. The faculty have shared a soft copy of their course content material through the LMS, google drive, YouTube, and WhatsApp groups. Considering the difficulties to understand the practical/ experiments in online mode, along with online sessions, IQAC also has also taken initiative to conduct experiments and practicals in offline mode by inviting students to the campus by following all the precautionary measures of COVID-19 to benefit the students. The IQAC also ensured that the students studied by taking follow-ups from students, periodical parent meetings, and recording their attendance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.iip.ind.in/iip/index/nirf">http://www.iip.ind.in/iip/index/nirf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

##### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute is devoted to implementing gender equity-based initiatives, College has annualized gender sensitization action plan, which is executed in a phased wise manner. A year-round calendar of events is followed to address the issue related to gender sensitization and activities are executed to benefit girl students. To ensure and security of students, Institute has a secure environment with 24/7 security personnel available at institute premises. Counseling of girl students done through various activities and organizing guest lectures. Institute

has a girls' common room to address their all needs and is enriched with all amenities. Daycare facilities are provided to feeding women allowed to take two extra breaks to feed and address the needs of the newborns. Institute has organized various gender-sensitized programs to address all needs of students. Institute has organized an awareness and safety program titled "Cyber Safety & Women Safety" by Ms. Vidya Patil PSI Devrukh on 08/03/2021. Where students addressed cyber security and other aspects with probable threats of social media platforms.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1F3sf395Od6IM6sEEaG_i4foghK3hyJb0/view?usp=share_link">https://drive.google.com/file/d/1F3sf395Od6IM6sEEaG_i4foghK3hyJb0/view?usp=share_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute sensitizes all its students about environmental awareness and consciousness. All solid waste is segregated and handed over to the gram panchayat for further processing. A chemical liquid waste generated in the chemistry lab is sent for landfilling and other water is watering the plants.

The biomedical waste management system is in place to handle waste generated at the microbiology and pharmacology laboratory and it is buried in presence of skilled staff members. Institute is planning to collaborate with external bodies to recycle electronic waste since the institute is 12 years old so far not enough quantity of e-waste generated in the institute. Hazardous chemicals are handled with utmost care and also presence skilled staffer at the time of handling is presence is ensured during practicals. MOU with the competent authority for handling biomedical waste is in process and it will be executed in due course of time.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment** Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights,

C. Any 2 of the above

display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute extended its cultural dimensions by extending support to the students to celebrate all possible cultural events like - the Navaratri festival of woman empowerment and worshipping goddess Durga. Along with this other cultural activities are also celebrated in the institute like traditional days, an annual cultural event named 'UDAAN' where students of all communities and religions take active participation. Institute offers bilingual teaching to its all students to understand all subjects properly. Covid-19 awareness is also created by organizing appropriate programs and ensured Covid appropriate behavior by all stakeholders of the institutes. Institute celebrated 'Marathi Bhasha Gaurav Din' on 27/02/2021 to commemorate the birthday of the famous Marathi poet KUSUMAGRAJ. His literary contributions are celebrated in form of Marathi bhasha Gaurav din.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute provides prominent attention to celebrating days that have national importance like Independence day and Republic day. To make all faculties aware of their basic rights offered by the constitution. Institute celebrated E-Samvidhan Diwas on 26/11/2020 in online mode, in which our faculty Mr. Tanmay Patwardhan created awareness among all the faculties about the importance of the constitution of India in Marathi and also delivered information about visionary leader Dr. B.R. Ambedkar. Institute ensures that every day national anthem will be played in the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute proactively participates with all its stakeholders on days of national importance like 26 January 'Republic Day' and 15 August 'Independence Day' every year at Kai. Sou. Meenatai Thakare Highschool Sadavali. Institute celebrated world pharmacist day on the theme- "Pharmacist Transforming Global Health" on 25th September 2020. Institute's student council is playing a proactive role in the celebration of the event. In this event, a Poster competition has been organized the showcase students' talent in the form of Posters highlighting the role of Pharmacists with respect to societal development.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice:- 01

1. Title of the Practice: Creation of institutional e-Repository during a covid-19 pandemic.

2. Objectives of the Practice -

- To provide digitized content to the students of the Institute.
- To provide 24/7 accessibility to the students for lectures taught by their teachers.
- To avoid the locational disadvantage of the inability to get access to the internet students can download lectures from e-Repository and watch them at home.
- To improve slow learners students' academically, they can watch videos repeatedly as per need.

## Best Practice-2

1. Title of the Practice: Promotion of social activities through health awareness camps and NSS programs in the native places.

## 2. Objective of the Practice

- The practice is carried out for making students aware of their societal responsibilities.
- To create the awareness about Covid pandemic among community members.
- To create awareness about the environment and carry out plantation.
- To create awareness about the Government initiatives like the Arogya-setu app to the members of society and help the members of the community who are uninitiated in this regard.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

## 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Title of the Practice: Assessment of hand bioburden of Sadavali citizens.

## 2. Objective of the Practice

- To create awareness about good hand hygiene practices amongst villagers.

## 3. The Context:

- The people of the rural area are poorly educated about the various communicable diseases that spread due to unhygienic practices.
- Lack of awareness among the villagers about the ill effects of unhealthy hand hygiene.

## 4. The Practice

- Final Year students were given a project, where citizens are briefed about the assessment process and asked to give finger impressions before and after hand washing.
- Students evaluated hand bioburden on the colony counter machine.

## 5. Evidence of Success

- 200+ citizens evaluated their hand bioburden.
- Every individual who assessed their bioburden was made aware that one must wash hands properly before having food.

## 6. Problems Encountered and Resources Required

- Precautionary measures in the form of the facemask, hand gloves and hand sanitizers and Dey-Engleyneutralizing agar plates are required.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

Action plan of the institute for the academic year 2021-22:

1. To organize the National Level webinar.
2. To conduct an internal academic audit of the college.
3. To get 2(f) recognition from UGC as per the UGC act 1956.
4. To improve the consultancy and research activities.
5. To assess the institute & its campus for Green, energy and environment audits from authorized auditors.
6. To get ISO certification for the quality management system of the institute.
7. To participate in NIRF and AICTE CII survey.
8. To establish Institute Innovation Council.