

PROCEEDINGS

The minutes of the IQAC meeting of P S P S's Indira Institute of Pharmacy, Sadavali held in the board room of the institute on Sunday, 2nd September 2018 at 10:00 am to transact the following subjects of the agenda.

Draft Minutes

The copies of the agenda, along with copies of the relevant documents, were circulated to the members for information.

The following members of the IQAC meeting were present for the meeting:

Dr. B. C. Hatapakki *B*

Mrs. N. R. Mane *N*

Mr. A. S. Prabhudesai *Prabhudesai*

Dr. R. R. Somani *R. R. Somani*

Mr. Y.R. Arte *Y.R. Arte*

Mr. S. K. Nagare *S. K. Nagare*

Mrs. M. A. Khade *M. A. Khade*

Mr. P. P. Mane *P. P. Mane*

Mr. M. S. Bhopalkar *M. S. Bhopalkar*

Mr. A. M. Shinde *A. M. Shinde*

Mr. A. A. Deosthali *A. A. Deosthali*

Ms. N. A. Mukhri *N. A. Mukhri*

Mr. R. A. Deosthali *R. A. Deosthali*

Dr. S. K. Joshi *S. K. Joshi*

Mr. A. B. Khade *A. B. Khade*

Subject No. 1: To read and confirm the minutes of the last meeting.

Resolution: IQAC coordinator read the minutes of last meetings conducted on Sunday, 1st April 2018 at 11:00 am and the same has been confirmed by all the members.

Subject No. 2: To review the action taken report on the decisions arrived in the previous meetings.

Resolution: The coordinator placed the Action Take Report before the committee, which has been approved by all the members.



Agenda No. 3: To review and finalize AQAR.

Resolution: The coordinator placed the AQAR to be submitted to the NAAC office. The committee expressed their satisfaction for the same and it has been approved by all the members of the committee.

Agenda No. 4: To review the master plan for the academic semester.

Resolution: The coordinator placed before the committee proposed a master plan. The committee expressed their satisfaction for the same and it has been approved by all the members of the committee.

Agenda No. 5: To discuss the strategies for internal academic audit.

Resolution: The coordinator placed the need for changing the strategies of the academic monitoring committee. The committee gave their valuable suggestions and all these will be made effective from the next semester.

Agenda No. 6: To discuss the strategies for the implementation of administrative audits.

Resolution: The coordinator placed the need for the implementation of an administrative audit. The committee gave their inputs for conducting the administrative audit.

Agenda No. 7: To review the submission of the process of online surveys of regulating authorities like AICTE CII, Swachata ranking.

Resolution: The coordinator placed the details of AICTE CII survey and swachata ranking data uploaded for ranking, the committee expressed their appraisal of the same and gave their inputs for improvement of ranking.

Agenda No. 8: To discuss the strategies for the centralization of NAAC documents in IQAC.

Resolution: The coordinator placed the need for the centralization of NAAC documents in IQAC and the committee expressed their satisfaction and approved the same.

Agenda No. 9: To discuss the documentation and required procedures for NBA accreditation.

Resolution: The coordinator placed the current status of preparedness about the NBA accreditation process and criteria for prequalifying for the NBA. The committee suggested to upgrade the faculty qualification and gave a suggestion for conducting the USSC interview for maintaining faculty cadre ratio.

Agenda No. 10: To discuss the organization of funded and self-funded workshops, seminars on quality related themes.

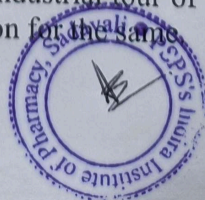
The Coordinator briefed about the importance of organizing funded and self-funded workshops, seminars on quality related themes. The coordinator placed before the committee the proposed national level seminar on research methodology, the committee gave their suggestions and approved the same.

Agenda No. 11: To review the institute participation as National Testing Agency Test Practice Center.

Resolution: The Coordinator briefed about the establishment of NTA-Test Practice Center in the institute and the revenue, and beneficiaries of the same. The committee expressed their compliments for the same and gave suggestions on underrating its proposal for the exam center.

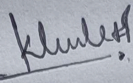
Agenda No. 12: To review the industrial tour of Third Year students.

Resolution: The Coordinator briefed about the industrial tour of Third Year students arranged to Shimla. The committee expressed their satisfaction for the same.



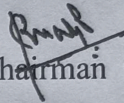
Agenda No. 13: Any other matter with the permission of the chair.

Resolution: Since there were no other matters for discussions, the coordinator proposed the vote of thanks and the meeting was ended.


Coordinator



Internal Quality Assurance Cell


Chairman 07/09